I can write an information piece in which I name the topic, supply some facts about the topic, and provide a sense of closure.

Writing Standard: Text Type and Purposes 2
How To Take A Dep

Before

Step 1: If you get mad, you can go to the SAP plan.

Step 2: Take a dep brief, go you can read a book.

Step 3: You can get a filing.

Step 4: Get to work.

Bye

Names: Patience
Go to the safe pass.

If you get frustrated, you can

Patience

2-7-14
Do you can read a book?
Dear Brian,

And you can take a

Rahere